



L.E.A.D. Academy Trust

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Remote Education Provision Document

School Name: Manor Farm Academy

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Should a child need to be sent home, whilst the academy is fully open, or they are not able to attend due to having to self-isolate, remote education will be provided from the first day of absence.

An overview of the weeks learning will be shared via Tapestry for Reception children and Seesaw for Years 1 to 4.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

At Manor Farm Academy, we will teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we may need to make some adaptations in some subjects.

For example where a task requires a lot of discussion, the teacher may amend it to make it more suitable for remote learning. PE learning tasks will be flexible to allow for children to access them depending on their individual circumstances

It is important that the learning that all children complete at home is **guided by the remote education that is shared by their class teacher**. We have taken the decision that targeted learning will be **shared daily** rather than taking an approach where children are able to choose the learning that they complete. This is to ensure that all of the children access the same curriculum as each other and are able to make progress across all subjects (not just the ones they have strengths in and enjoy the most).

We will also be sharing sessions which will promote the importance of well-being and physical activity. Please try to ensure that wherever possible your child, as well as yourselves, engage in these as these areas are such an important part of all of our lives.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that the remote education will take pupils **broadly 3 hours** within their day. Of course, this time may well be less for our younger pupils and children are welcome to spend more time on their learning should they want to.

We equally acknowledge that being at home with your child will also provide additional opportunities beyond this time for learning e.g. cooking together, talking about things in the news, going for a walk etc.

	Suggested Time allocation
Primary school-aged pupils	Reception: Approximately 2 hours

	<p>Year 1 and Year 2: Approximately 2.5 hours</p> <p>Year 3 and Year 4: Approximately 3 hours.</p>
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Accessing remote education

How will my child access any online remote education you are providing?

Reception: Remote Education for our Reception children will be shared via Tapestry.

Years 1, 2, 3 and 4: Remote Education for our children in years 1 to 4 will be shared via Seesaw.

Each days learning will be shared with parents at 5pm on the previous day so that they are able to view this ahead of time and make any preparations that might be needed.

Children will be able to ask questions and request support using. All tasks and recording of teaching input will be set as See Saw as assignments and children will “hand in” the work they do and feedback will be given on this platform. Children will continue to be rewarded for their effort and achievement.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

If your child does not have access to a laptop or other suitable device but your home does have a high speed internet connection then we may be able to lend them an Ipad. Parents and carers should make contact with their child’s class teacher or call the school office for further information.

For any pupils that do not have any access to the internet, printed materials will be prepared and can be collected from school or delivered if required. Work will be delivered and collected weekly and feedback given on the previous week’s work.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- Written explanations of activities which will be shared on Seesaw or Tapestry
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences

We have taken the decision not to share “live” lessons and instead make use of pre-recorded videos. This is for a number of reasons, including: the difficulty in siblings within a household accessing these at the same time; problems around teachers not being able to give instant feedback to the work that the children complete and just how difficult it would be to cater for individual needs.

As those of you who have more than one child within the academy will undoubtedly be aware, each of the class teachers shares the remote education on offer in differing ways and they all have their own unique styles! This is because, just like when teaching in the classroom, our highly skilled staff know what works best for your children. They know what they need to do in order to engage them in the learning-whether that is an exciting “hook” in literacy or through positive and targeted instant feedback.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We ask that children:

- "Check-in" with their Class Teacher each day by answering the daily "Check-in Question". We are using this as our "Virtual Register".
- Do their best when completing the independent learning tasks.
- Request help through See Saw if they are unsure of what to do, or how to do it
- Strive to complete and upload the tasks which are set

We ask that parents and carers:

- Ensure that their child "Checks-in" each morning with the class teacher by answering the "Check-in Question"
- Ensure that during any online meetings, or in videos or photos that are shared, their child is appropriately dressed and in a shared family space
- Help children to log on to Seesaw or Tapestry as appropriate
- Monitor children's safe access to the internet
- Report any problems accessing learning to the class teacher
- Set routines at home to support your child's education (a suggested timetable of the day has been shared but of course this may need to be adapted to work for your family).

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

It is important that children continue their learning during any period of remote education. In order to monitor this:

“Check-ins” will be monitored daily

The parents of any child not uploading any learning within a 36 hour period (except over the weekend), will be contacted to discuss any issues that may be causing a problem.

The Class Teacher will monitor the completion of work to ensure that tasks are completed during the day. If we are concerned that a child is not engaging successfully with their remote learning, we will contact parents by telephone to discuss how we can work together to ensure your child’s education is not interrupted.

How will you assess my child’s work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. Our approach to feeding back on pupil work is as follows:

Feedback will usually be a written comment made by their Class Teacher

Where necessary, more detailed feedback may be issued to help a child understand a misconception

Children will receive feedback on all work they submit by the end of that day

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support

from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Teachers may differentiate tasks to meet the needs of your child

Additional supports, examples and checklists may be issued online for the pupil to access

Where individual approaches are required, we will discuss these with you. Please contact our SENDCo at school if you would like to discuss the needs of your child and how they will access remote learning.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

We will use broadly the same approach as outlined above.

We will ensure individual pupils self-isolating are taught a planned and well-sequenced curriculum with meaningful and ambitious work each day in a number of different subjects and feedback will be provided.

Each day, the class teacher will set work that is in line with the work that is happening in the classroom. This will be published on Seesaw and children's completed tasks can then be submitted and marked by the teacher.

Children can request additional support using Seesaw and adults in school will respond in order to support when they are available.